

Nashville Public Library
Board of Trustees Meeting
January 3, 2023

Rod Ibendahl called the meeting to order at 7:03 p.m. Trustees present were Dana Kania, Melodie Wilkey, Ruth Kellerman, Mary Kania, and library director Kelsey Schaepperkoetter.

The November minutes were approved. The financial reports for November and December were reviewed and filed for audit. Dana moved to pay the bills. Ruth seconded the motion. The bills were approved to be paid.

Library director's report: Bill Watts made a donation of \$4,500. A book club for young adults is starting soon. All staff members completed the annual sexual harassment and fire extinguisher training required by the city and state. The Friends of the Library donated funds to pay for the Spooky Stories with Mike Anderson and Silly Jilly the Clown. The Friends of the Library will be starting a book club.

Property: No report.

Personnel: No report.

Technology: No report.

City Council: No report.

Unfinished Business: After some discussion, Dana moved to approve the new bid from DBG construction for the windows. Melodie seconded the motion. Motion carries. Ruth moved to accept the bid from Jim Lietz for updating our lighting and wiring. Live n learn construction grant from the state is due in January and awarded in May. The grant needs to be for \$50,000 or more. The grant would cover the cost of the windows, wiring and lighting, updating the automatic doors and we will need to add other items to reach the \$50,000. The trustees suggested bean bags for young adults and teens and a new book drop. Dana moved to approve for Kelsey to apply for the Live n Learn construction grant for new windows, updating lighting, updating door transmitters, new book drop and bean bags. Melodie seconded the

motion. Motion carried.

New Business: The trustees reviewed and discussed Chapter 10-13 Standards for Illinois Public Libraries. The Per Capita Grant for FY23 will be filed by the end of January.

Meeting was adjourned at 8:05 p.m. The next meeting will be March 7, 2023.

Respectively submitted,

Mary Kania

Nashville Public Library
Board of Trustees Meeting
March 7, 2023

Rod Ibendahl called the meeting to order at 7:00 p.m. Trustees present were Deb Auld, Melodie Wilkey, Ruth Kellerman, Marty Kemper, Mary Kania, Jennifer Szopinski and library director Kelsey Schaepperkoetter.

The January minutes were approved. The financial reports for January and February were reviewed and filed for audit. Marty moved to pay the bills. Ruth seconded the motion. The bills were approved to be paid.

Library director's report: Nashville Public Library will host Hindsight in 2020: The Long Road to Universal Suffrage, an Illinois Humanities Road Scholars Speakers Bureau presentation. The program is partially supported by a grant from the Illinois Arts Council Agency. The Live and Learn Construction Grant review committee will meet remotely on April 6, 2023. Kelsie and Rod will attend the remote meeting to answer any questions. Illinois State Library received our Per Capita Grant application. We should receive the grant in early 2023. The Illinois legislature passed the Paid Leave for all Workers Act which requires Illinois employers to provide at least 40 hours of paid leave per year to be used for any reason. This act will include part time employees. The basement flooded with the last hard rain. Only a few items were ruined. The sump pump failed. It is working now.

Property: No report.

Personnel: No report.

Technology: No report.

City Council: No report.

New Business: The trustees completed the economic interest statements for the county clerk.

Meeting was adjourned at 7:30 p.m. The next meeting will be April 4, 2023.

Respectively submitted,
Mary Kania

Nashville Public Library
Board of Trustees Meeting
April 4, 2023

Rod Ibendahl called the meeting to order at 7:00 p.m. Trustees present were Melodie Wilkey, Ruth Kellerman, Marty Kemper, Mary Kania and library director Kelsey Schaepperkoetter.

The March minutes were approved. The financial report for March was reviewed and filed for audit. Marty moved to pay the bills. Melodie seconded the motion. The bills were approved to be paid.

Library director's report: The Friends of the Library renamed their book club to "What a Novel Idea". Kelsey attended a CPR training with City of Nashville employees to become CPR certified. The proposed legislation, House Bill 2789 will require each Illinois library that receives State grants to establish an auto-censorship policy or adapt the ALA Bill of Rights.

Property: No report.

Personnel: No report.

Technology: No report.

City Council: No report.

New Business: There was a patron behavior incident. Kelsey stated there was a person coming into the library who made one of the employees uncomfortable. She is going to monitor the situation to see if the person continues coming into the library. Meeting dates will be set for the budget meeting and personnel evaluations.

Meeting was adjourned at 7:28 p.m. The next meeting will be May 2, 2023.

Respectively submitted,

Mary Kania

Nashville Public Library
Board of Trustees Meeting

May 2, 2023

Rod Ibendahl called the meeting to order at 7 p.m. Trustees present were Melodie Wilkey, Ruth Kellerman, Marty Kemper, Palma Stiegman, Dana Heartling, Aaron Epplin, and library director Kelsey Schaepperkoetter.

Motion made to approve the April minutes was made by Melodie and Seconded by Marty. The minutes were approved. The financial report for April was reviewed and filed for audit. Aaron moved to pay the bills and seconded by Melodie.

Library director's report: Coulterville residents to receive library cards. Programming to be held every Friday in April. Topic is Easter related. Also to hold a kids yoga day. Book sale is scheduled for May 19th and 20th. Sign up sheet is available. See Friends of Library report. Summary of goals and objectives for the library given by Kelsey. Next years goals are: increase awareness of library in community and increase funding.

Property: Doug Haragon is to come on Wednesday to look at cracks. Reliable is coming to clean tiles in Bathroom Friday May 5th at 8 a.m.

Personnel: Personnel meeting is scheduled for next week May 10th. To be held at the library at 930a.m. Kelsey completed the evaluations for the staff.

Technology: No report.

City Council: No report.

New business: The library will hear the results of the Live and Learn Budget Grant the beginning of May. The Nashville Library received the third highest ranking for the grant. Pamphlet was given to the trustees for the Summer Reading Program. This program if available for preschool through sixth grade children.

Method for non-residents to obtain library cards was discussed. Tax Bill method was discussed. On motion by Marty and seconded by Palma the Tax Bill method was approved for non-residents.

Thank you given by Rod to all the trustees.

Election of officers: Motion was made by Melodie and seconded by Aaron that current officers to maintain current positions.

Discussion was held on showing appreciation to Katie Mason and Theresa Hake. It was decided to give them a gift card.

Budget discussion: 3% increase for entire library budget. Motion to approve was made by Aaron and seconded by Dana. Melodie yes, Palma yes, Dana yes, Marty yes, Aaron yes, Ruth yes.

Motion to adjourn was made by Aaron and seconded by Melodie. The next meeting will be July 11, 2023.

Respectively submitted,

Ruth Kellerman

Nashville Library Board Meeting – Tuesday, July 11th, 2023

The July meeting began at 7 p.m. with the following trustees present: President Rod Ibendahl, Marty Kemper, Ruth Kellerman, Palma Stiegman as well as Kelsey Schaepperkoetter, Library Director.

Minutes of the previous meeting were reviewed and approved by the board.

Finances for May and June were reviewed and approved for payment and filed for audit.

One outstanding finance was shared and accepted - \$25,000 Live and Learn Grant. Thanks to Kelsey for doing such a special application that we will receive this grant!

We had a list of our standing committees with little information to report.

Due to our City Council representative not in attendance, no information there.

Unfinished Business: Paid leave for all...discussed 2 options – will draft samples and offer to the next board meeting...City Council will have a sample to preview as well. (2) Reading chairs discussed – money donated in memory of Mary Schnake. 1 -2 chairs wanted. Carpenter recommendations???

Meeting was adjourned at 7:30 p.m.

Nashville Public Library
Board of Trustees Meeting
September 5, 2023

Rod Ibendahl called the meeting to order at 7:00 p.m. Trustees present were Melodie Wilkey, Ruth Kellerman, Deb Auld, Marty Kemper, Dana Kania, Mary Kania, Jennifer Szopinski and library director Kelsey Schaepperkoetter.

The July minutes were approved. The financial reports for July and August were reviewed and filed for audit. Ruth moved to pay the bills. Dana seconded the motion. The bills were approved to be paid.

Library director's report: The summer reading program ended on July 27th with a science show by Talewise. The Novel Idea book club will meet on the third Monday of the month. The Friends of the Library will hold the fall book sale on September 29th and 30th during the fall festival. Their next meeting will be October 21st at the library.

Property: We are still waiting on the replacement window.

Personnel: No report.

Technology: No report.

City Council: No report.

Unfinished Business: Terms expiring in 2023 are Rod, Palma, Mary and Dana. They need to complete the FOIA & Open meetings act/sexual harassment.

New Business: Marty moved to accept the revision made to the ALA Library Bill of Rights to our library policy. Ruth seconded the motion. Motion carried. The memorial for Mary Schnake and the Hoopla basics addition were tabled. The trustees need to review and discuss Chapters 4-6 of the Standards for Illinois

Meeting was adjourned at 8:00 p.m. The next meeting will be October 3, 2023.

Respectively submitted,

Mary Kania

Nashville Public Library
Board of Trustees Meeting
Tuesday, October 3, 2023

I Present: Rod Abendahl, Epplin, Auld,
Kemper, Kellerman, Wilbey, Stegman
Kelsey - Librarian

II. A. Approval of Sept. minutes
B. Financial report - filed for audit
C. Bills approved to be paid.

III Unfinished Business

A. Board training FOIA

B. Update on Grant/Construction

C. Mary Schnake landscaping - Donations

IV New Business

A. Paid leave for all workers: discussion
but no vote till Epplin investigates.

B. Pay Grant requirements Ch #1-6
Capital

- We have met all 23 cores.
- We have met good relations with schools.
- Evaluate staff periodically
- Lights, signs, usage, all LED = brightness
- Building + maintenance = all complete
- Safety = alarm system in place.
- Ch #7-13 review in November meeting.

V. Motion to adjourn: 7:40 pm

Nashville Public Library Board of
Trustees Meeting
November 7,

2023

Marty Kemper called the meeting to order at 7:00 p.m. Trustees present were Ruth Kellerman, Melodie Wilkey, Aaron Epplin, Mary Kania, city councilperson Jennifer Szopinski and library director Kelsey Schaepperkoetter. Rod Ibendahl took over the meeting at 7:20.

The October minutes were approved. The financial report was reviewed and filed for audit. An additional \$260 is owed to Cincinnati Insurance for bonds. Melodie moved to pay the bills. Aaron seconded the motion. The bills were approved to be paid.

Library director's report: Programs at the library have included: library crawl, horror movie night, game night, book club meetings, adult craft night, family movie night, storytimes and crafts, Halloween carnival, and dungeons and dragons club. October was a busy month. The final reports were submitted for the Live & Learn Grant to the state library via email on October 15th. They will reach out if the state requires anything further. Kelsey completed the Illinois Public Library Internet Survey as required by the State Library. The Friends of the Library made a profit of \$887 at the fall book sale.

Property: No report.

Personnel: No report.

Technology: No report.

City Council: No report.

Unfinished Business: Board training needs to be completed. Discussed donations/memorial for Mary Schnake.

New Business: Trustees discussed paid leave for all workers. Aron moved to accept the policy omitting the last sentence. Marty seconded the motion. Motion carried. Trustees reviewed chapters 7-13 of the Per Capita Grant. The trustees discussed upcoming holidays. After some discussion, Aaron moved to add Juneteenth and the Friday after Thanksgiving to the holidays list. Melodie seconded the motion. Motion carried.

Meeting was adjourned at 8:00 p.m. The next meeting will be January 2, 2024.

Respectively submitted, Mary Kania